

FACILITY TOOL

Memory Care High-Risk Resident Review Tool

Review whether resident-specific risks are current, visible, and reliably carried through frontline work when the resident may not be able to recognize or report an error.

HOW TO USE

Mark each item Yes, No, Not Applicable, or Needs Follow-up in your working copy. Add evidence, an owner, and a recheck for every gap. Do not use this public blank template to transmit resident information.

Current resident-specific information

- ☐ Current medication, diet, texture, allergy, supervision, transfer, behavior, skin, hydration, and fall-risk instructions are identifiable.
- ☐ The service or care plan agrees with current authorized orders and recent changes.
- ☐ Frontline staff can identify the current source without relying on memory or an unofficial list.
- ☐ After-hours and hospital-return changes reach all affected shifts and departments.

Medication and meal safeguards

- ☐ Resident identification does not rely only on resident self-report.
- ☐ Medication exceptions and changes remain visible until resolved.
- ☐ Diet, texture, allergy, and restriction cues travel through ticket, tray, and service.
- ☐ Substitutions and refusals have a defined verification and follow-up path.

Supervision, mobility, and falls

- ☐ Current supervision, transfer, assistive-device, and toileting needs reach the person providing care.
- ☐ Environmental or staffing changes that affect risk are identified during handoff.
- ☐ A fall or near miss triggers review of medications, dizziness, supervision, transfer, toileting, environment, and follow-up.
- ☐ Repeat events are linked to prior corrective actions and effectiveness evidence.

Change, behavior, skin, and hydration

- ☐ A new behavior or condition change has a recognition, assessment, escalation, provider, implementation, and reassessment path.
- ☐ Skin and wound concerns are trended and followed against current orders.
- ☐ Hydration and intake concerns have observable triggers and assigned follow-up.
- ☐ Open clinical and operational exceptions remain visible across shifts.

Control conclusion

- [] The process can catch a wrong medication, wrong meal, missed service, or clinical change before the resident has to report it.
- [] Any gap is assigned an immediate action, systemic owner, and verification date.
- [] The recheck tests normal conditions, including another shift or less experienced employee where useful.

Working notes

Use a secure facility or family working copy when recording any resident-specific details. Keep the public blank tool free of identifying information.

Secure resident reference	_____
High-risk controls reviewed	_____
Current source of truth	_____
Gap found	_____
Immediate action	_____
Systemic control	_____
Owner and recheck date	_____

Action and verification log

Action / control	Owner	Due	Evidence / result

Scope disclaimer

This tool is a general process-control aid. It does not replace emergency care, treating-clinician judgment, legal advice, or facility-specific regulatory review. It does not establish a treating relationship or guarantee compliance or outcomes. Use authorized secure methods for resident-identifying information and records.

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